

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE  
CITY COUNCIL  
April 9, 2012**

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The regular meeting of the Holtville City Council was held on Monday, April 9, 2012 at 5:30 p.m. in the Civic Center. Council Members present were Jerry Brittsan, Mike Goodsell, Colleen Ludwig, David Bradshaw and Richard Layton. Staff members present were Alex Meyerhoff, Nick Wells, Gordon Johnson and Glyn Snyder. City Treasurer Pete Mellinger, City Engineer Jack Holt, Grant Manager Blanca Magana, Assistant Planner Ana Salazar and City Attorney Steve Walker were also present.

**CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:**

Mr. Brittsan called the meeting to order at 5:33 p.m.

**CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:**

Mr. Brittsan called the meeting to order at 6:04 p.m.

**INVOCATION:**

The invocation was led by Pastor Mike Allen of North Holtville Friends Church.

**PLEDGE OF ALLEGIANCE:**

Aslynn and Allynee Rubin, students of Holtville High School led the pledge of allegiance.

**CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:**

The City Clerk verified that the agenda was duly posted on April 5, 2012.

**EXECUTIVE SESSION ANNOUNCEMENTS:**

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

*(Government Code Section 54956.9(b))*

Willowbend LLC vs. City Of Holtville

No reportable action taken.

**PUBLIC EMPLOYMENT**

*(Government Code Section 54957.6)*

Title: City Manager Evaluation

No reportable action taken.

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

*(Government Code Section 54956.9)*

1 Matter – 640 E. Third St. #5

No reportable action taken.

**PUBLIC COMMENTS:**

None

**CONSENT AGENDA:**

**1. Approval Of Minutes Of The Regular Meeting Of The City Council Of March 26, 2012**

## **2. Current Demands #30321 To #30359**

A motion was made by Mr. Bradshaw and seconded by Mrs. Ludwig to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried 5/0.

### **REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:**

Mr. Johnson reported that there were two DUI arrests this past weekend.

Mr. Wells reported that he and Mrs. Ludwig visited Holtville Senior Garden Apartments as part of the annual audit process. He is monitoring their operations and said everything appears to be operating smoothly.

Mr. Goodsell reported he attended an Oversight Board of the Successor Agency to the Holtville Redevelopment Agency meeting and he was nominated as the Chair of this board. The next meeting is scheduled for April 16th. He also attended the League of Cities meeting and will be attending a meeting at Centinela Prison tomorrow.

Mrs. Ludwig attended the League of Cities meeting. She thanked staff for all of their hard work and hosting the meeting.

Mr. Bradshaw attended the League of Cities meeting and a Farewell Luncheon for Matt Hughes, Public Works Supervisor.

Mr. Holt reported he had met with Cal Trans for a field review. The projects they looked at were: Hwy 115/Alamo River Trail, 9<sup>th</sup> Street ½ Width Improvements and the intersection of Grape and Fifth Avenues.

Mr. Brittsan attended the League of Cities meeting and he thanked staff for the good job they did in organizing this event.

### **NEW BUSINESS:**

#### **3. Discussion/ Related Action To Adopt RESOLUTION 12-13 Making An Election In Connection With Housing Assets And Functions Under Part 1.85 Of Division 24 Of The California Health And Safety Code And Taking Certain Actions In Connection Therewith – Alex Meyerhoff, City Manager**

A motion was made by Mrs. Ludwig and seconded by Mr. Layton to adopt Resolution 12-13 making an election in connection with Housing Assets and Functions Under Part 1.85 of Division 24 of the California Health and Safety Code to establish the Holtville Housing Authority and taking certain actions in connection therewith. The motion carried 5/0 in the form of a roll call vote.

#### **4. Discussion/Related Action Regarding Options For The Financing Of The Sanitary Sewer Improvements Under Different Agency Terms – Nick Wells, Finance Manager**

Mr. Wells provided a spread sheet and discussed options for the financing of the Sanitary Sewer Improvements under different agency terms. No action was taken.

- 5. PUBLIC HEARING - Discussion/Related Action To Adopt RESOLUTION 12-15 Approving The Submission Of A Grant Application Through The United States Department Of Agriculture Under Its Water And Wastewater Disposal Loan And Grant Program For The Sanitary Sewer Outfall Main Project – Blanca Magana, Grant Manager**  
Mr. Brittsan opened the Public Hearing at 6:40 p.m. Receiving no comments from the audience the Public Hearing was closed at 6:41 p.m. A motion was made by Mr. Layton and seconded by Mr. Goodsell to adopt Resolution 12-15 approving the submission of a Grant Application through the United States Department of Agriculture under its Water and Wastewater Disposal Loan and Grant Program for the Sanitary Sewer Outfall Main Project. The motion carried 5/0 in the form of a roll call vote.
- 6. Discussion/Related Action To Adopt RESOLUTION 12-16 Awarding The Contract For The City Of Holtville – 1.5 Million Gallon Ground Storage Reservoir And Ultraviolet Disinfection System Project – Jack Holt, City Engineer**  
A motion was made by Mr. Bradshaw and seconded by Mr. Layton to adopt Resolution 12-16 awarding the contract for construction of the City of Holtville – 1.5 Million Gallon Ground Storage Reservoir and Ultraviolet Disinfection System Project to J.R. Filanc Construction Company, Inc. in the amount of \$2,557,000. The motion carried 5/0 in the form of a roll call vote.
- 7. Discussion/Related Action To Adopt RESOLUTION 12-17 Approving An Application Submission To Obtain Funding For Fourth Street Improvements For The Fiscal Years 12/13 Through 15/16 Under ICTC’s Congestion Mitigation And Air Quality (CMAQ) Program – Ana Salazar, Assistant Planner**  
A motion was made by Mr. Goodsell and seconded by Mr. Bradshaw to adopt Resolution 12-17 approving an application submission to obtain funding for Fourth Street Improvements for the Fiscal Years 12/13 through 15/16 under ICTC’s Congestion Mitigation and Air Quality (CMAQ) Program. The motion carried 5/0 in the form of a roll call vote.
- 8. Discussion/Related Action To Adopt RESOLUTION 12-18 Approving An Application Submission To Obtain Funding For NEV, CNG and/or Hybrid Vehicles For The Fiscal Years 12/13 Through 15/16 Under ICTC’s Congestion Mitigation And Air Quality (CMAQ) Program – Ana Salazar, Assistant Planner**  
A motion was made by Mr. Goodsell and seconded by Mr. Brittsan to adopt Resolution 12-18 approving an application submission to obtain funding for NEV, CNG and/or Hybrid Vehicles for the Fiscal Years 12/13 through 15/16 under ICTC’s Congestion Mitigation and Air Quality (CMAQ) Program. The motion carried 5/0 in the form of a roll call vote.
- 9. Discussion/Related Action Regarding The Department Of Public Health Requested Water Treatment Operations Plan For The City Of Holtville – Jack Holt, City Engineer**  
A motion was made by Mr. Bradshaw and seconded by Mr. Layton to approve The Holt Group to complete the preparation of the Ultraviolet Disinfection System operations plan, update of the overall Water Treatment Plant Operations Plan and complete all other CDPH required verifications including the amendment application for the existing 2.4 Million Gallon Reservoir for a not to exceed amount of \$24,000 by The Holt Group. All members present were in favor and the motion carried unanimously.
- 10. Discussion/Related Action To Schedule Budget Workshops – Nick Wells, Finance Manager**

A Budget Workshop was scheduled for Wednesday, April 18<sup>th</sup> at 5:30 p.m.

**INFORMATION ONLY:**

**11. Information Only Regarding Status Of F35 Joint Strike Fighter – Alex Meyerhoff, City Manager**

Information only; no action taken.

**12. City Manager Report – Alex Meyerhoff**

- a. Finance Manager – Nick Wells**
- b. Water Works Supervisor – Frank Cornejo**
- c. Police Department – Gordon Johnson**

**Staff Reports**

Written reports were provided by the following: City Manager, Finance Manager, Water Works Supervisor and Police Chief.

Mr. Meyerhoff reminded Council of the Open House at the Fire Department scheduled for Saturday, April 14<sup>th</sup> from 11 a.m. to 2 p.m.

**ADJOURNMENT:**

There being no further business to come before Council, Mr. Brittsan adjourned the Regular Council meeting at 7:28 p.m.

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Jerry M. Brittsan, Mayor

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Glyn Snyder, City Clerk